

**THE ARYAPURAM CO-OPERATIVE URBAN BANK LTD.**  
**HEAD OFFICE, RAJAMAHENDRAVARAM (Reg.No.3127)**

**NOTIFICATION FOR THE POST OF ASST.SECRETARY/DY.C.E.O OF THE BANK**

**Applications are invited for filling up of the post of Asst.Secretary/Deputy Chief Executive Officer from suitable candidates who fulfil the following Criteria**

**1. Age:**

The applicant shall be not be below **35 years** andnot above **50years** of ageas **on the date of notification.**

**2. Qualifications:**

The person shall be a graduate, preferably, with

- (a) Qualification in banking/ Co-operative banking, such as CAIIB; or
- (b) Chartered / Cost Accountant / MBA (Finance); or
- (c) Post graduation in any discipline.

**3. Experience:**

- i) Candidate shall have**bankingexperience of at least 3 years at Manager Level and above.**
- ii) Candidate shall have thorough knowledge on
  - a) All RBI guidelines/circulars/notifications issued for Cooperative Banking and
  - b) All rules and regulations framed under Andhra Pradesh State Cooperative Societies Act 1964.
- iii) Candidates well versed in the areas of credit sanctioning, monitoring and recovery of loans will be given 1<sup>st</sup> preference.

**4. Pay and Emoluments:** Shall be decided by Staff Committee of the Bank, FIXED+VARIABLE, based on the Expertise and Interview result.

**5. Tenure/Nature of Appointment:** On Contract basis tenureas decided by Staff Committee of the Bank.

**6. General Conditions:**

- a.** The application should be downloaded from the bank website <http://www.aryapurambank.com/careers.aspx> and submitted in the prescribed format only.
- b.** Applications not complying with the conditions of age, qualification, experience, proceedings if any, employer recommendations etc. will be summarily rejected.
- c.** A recent passport size photo is to be pasted on the application.
- d.** Application should be accompanied by attested true copies of certificates pertaining to proof of date of birth, qualification, experience and other credentials.
- e.** Application through registered post only will be considered and should be addressed to the CHAIRPERSON for the Aryapuram Cooperative Urban Bank Ltd. D.No.20-23-8, Opp. BSNL bhavan, Near Gokavaram Bus Stand, Rajahmundry.
- f.** Mere eligibility to apply for the post shall not confer any right to any candidate to be called for interview or appointment. The bank reserves right to reject any application without assigning any reasons.
- g. All the applicants who had applied for this post earlier are not eligible to apply under this notification.**
- h.** The Last date of receipt of application will be **24-10-2023** by evening 5:00 p.m.

For The Aryapuram Cooperative Urban Bank Ltd.

SD/- Secretary/C.E.O-FAC