



**THE ARYAPURAM COOPERATIVE URBAN BANK LTD.,
RAJAHMUNDRY-4**

PH: 0883-2475681, 2442846, 2473550, FAX: 0883-
2463468

e-mail: arcobank_rjy@yahoo.co.in,

website: www.aryapurambank.com

NOTIFICATION

In Pursuance of the resolution of the Board of the Management of the Bank applications are invited for filling up the post of Dy.C.E.O/Asst.Secretary on Contract Basis.

The Aryapuram Cooperative Urban Bank Ltd., Rajahmundry established in 1918 and having nearly 900 Crores Banking Business, with 11 Branches, needs a 'Key Person' to take the responsibility as Dy.C.E.O/Asst.Secretary.

- 1) QUALIFICATION:** ANY DEGREE AND **CHARTERED ACCOUNTANT**
- 2) AGE:** 35 TO 55 YEARS (AS ON 31-3-2015)
- 3) EXPERIENCE:** 10 Years Minimum in any Management Position in the field of Accountancy/Banking/Finance/Law/Cooperation
- 4) REMUNERATION:** NEGOTIABLE
- 5) ISSUE OF APPLICATION:** Down Load the Applications from Bank website
- 6) Last Date for Receipt :
of Application** 15-5-2015
- 7) PERIOD OF CONTRACT:** 2 Years and may be extended at the discretion of Management.
- 8) SELECTION:** Written Test and Interview Conducted by 'Staff Committee'

For application form and other details please visit our website: www.aryapurambank.com and also made available with the Administrative Manager, Head Office, Near Gokavaram Busstand, Rajahmundry.

Interested Candidates may submit their application in the prescribed format by Regd.Post with all supporting and relevant details along with the requisite testimonials and a recent self attested passport size photo and 2 self addressed envelopes.

Application duly filled in prescribed format should reach **on or before 15-5-2015** and should be addressed to the Secretary, The Aryapuram Cooperative Urban Bank Ltd., Rajahmundry and superscribe "Application for the post of Deputy Chief Executive Officer/Assistant Secretary.

SECRETARY/CHIEF EXECUTIVE OFFICER
98481 84318



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**APPLICATION FOR THE POST OF ASSISTANT SECRETARY/
DEPUTY CHIEF EXECUTIVE OFFICER IN THE ARYAPURAM
COOPERATIVE URBAN BANK LTD., RAJAHMUNDRY**

PHOTO

| | | |
|---|---|---------------------------|
| 1 | NAME IN FULL (IN BLOCK LETTERS) | |
| 2 | FATHER'S/HUSBAND NAME | |
| 3 | DATE OF BIRTH & AGE (YEARS & MONTHS) | |
| 4 | PLACE OF BIRTH (VILLAGE/TOWN & DISTRICT) | |
| 5 | NATIONALITY | |
| 6 | PERMANENT ADDRESS | |
| 7 | TELEPHONE NO'S | RESIDENCE: MOBILE: |
| 8 | E-MAIL ID | |
| 9 | ADDRESS FOR COMMUNICATION | |

| | | |
|----|---|--|
| 10 | PERMANENT ACCOUNT NO ISSUED BY THE INCOME TAX DEPT | |
| 11 | DISCIPLINARY PROCEEDINGS FACED, IF ANY | |

12) **EDUCATIONAL/PROFESSIONAL QUALIFICATIONS:**

(BEGINNING WITH 'SSC' OR EQUIVALENT EXAMINATION)

| EXAMINATION PASSED | BOARD/ UNIVERSITY | YEAR OF PASSING | % OF MARKS AND CLASS OBTAINED | SUBJECT/ SPECIALIZATION |
|--------------------|----------------------|--------------------|-------------------------------------|----------------------------|
| ACADEMIC: | | | | |
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PROFESSIONAL:

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13) **JOB EXPERIENCE:**

(DETAILS OF EXPERIENCE, WITH SUPPORTING DOCUMENTS, TO BE FURNISHED IN REVERSE CHRONOLOGICAL ORDER STARTING FROM THEIR PRESENT POSITION)

| SL.NO | POST HELD | PERIOD OF SERVICE | | NAME OF THE INSTITUTION/ ORGANIZATION WITH FULL ADDRESS | SCALE | LAST PAY DRAWN (RS.) | NATURE OF DUTIES, IN BRIEF |
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14) **APPRECIATIONS/AWARDS ETC.,**

| SL.NO | NAME OF THE AWARD | PERIOD/DATE OF AWARD | ISSUED BY | DESCRIPTION/REMARKS |
|-------|----------------------|-------------------------|-----------|---------------------|
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15) RELEVANT RELATIONSHIP

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|---|---|--|
| A | LIST OF RELATIVES IF ANY WHO ARE CONNECTED WITH THE BANK. | |
| B | LIST OF ENTITIES IF ANY IN WHICH HE/SHE IS CONSIDERED AS INTERESTED | |
| C | FUND AND NON-FUND FACILITIES, IF ANY, PRESENTLY AVAILED BY HIM/HER AND/OR BY ENTITIES LISTED IN 'B' ABOVE FROM THE BANK. | |
| D | CASES, IF ANY, WHERE THE CANDIDATE OR ENTITIES LISTED IN 'B' ABOVE ARE IN DEFAULT OR HAVE BEEN IN DEFAULT IN THE LAST FIVE YEARS IN RESEPECT OF CREDIT FACILITIES OBTAINED FROM THE BANK OR ANY OTHER BANK. | |

16) PROCEEDINGS, IF ANY, AGAINST THE CANDIDATE.

| | | |
|---|---|--|
| A | IF THE CANDIDATE IS A MEMBER OF A PROFESSIONAL ASSOCIATION/BODY, DETAILS OF DISCIPLINARY ACTION, IF ANY, PENDING OR COMMENCED OR RESULTING IN CONVICTION IN THE PAST AGAINST HIM/HER OR WHETHER HE/SHE HAS BEEN BANNED FROM ENTRY INTO ANY PROFESSIONAL OCCUPATION AT ANY TIME. | |
| B | DETAILS OF PROCECUTION, IF ANY PENDING OR COMMENCED OR RESULTING IN CONVICTION IN THE PAST AGAINST THE CANDIDATE AND/OR AGAINST ANY OF THE ENTITIES LISTED IN 15(B) FOR VIOLATION OF ECONOMIC LAWS AND REGULATIONS | |
| C | DETAILS OF CRIMINAL PROSECUTION, IF ANY PENDING OR COMMENCED OR RESULTING IN CONVICTION IN THE LAST FIVE YEARS AGAINST THE CANDIDATE. | |
| D | HAS THE CANDIDATE OR ANY OF THE ENTITIES, AT 15(B) ABOVE BEEN SUBJECT OT ANY INVESTIGATION AT THE INSTANCE OF GOVERNMENT DEPARTMENT OR AGENCY? | |
| E | HAS THE CANDIDATE AT ANY TRIME BEEN FOUND GUILTY OF VIOLATION OF RULES/REGULATION/LEGISLATIVE REQUIREMENTS BY CUSTOMS/EXCISE/INCOME TAX/FOREIGN EXCHANGE/OTHER REVENUE AUTHORITIES, IF SO, GIVE PARTICULARS | |
| F | ANY OTHER EXPLANATION/INFORMATION CONSIDERED RELEVANT FOR JUDGING FIT PROPER. | |

17) REFERENCES:

| SL.NO | NAME & DESIGNATION | ADDRESS | CONTACT NUMBER |
|-------|--------------------|---------|----------------|
| 1 | | | |
| 2 | | | |

DECLARATION

I, _____, S/O _____ DECLARE THAT, THE INFORMATION GIVEN IN THIS APPLICATION IS TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE AND BELIEF, TRUE AND COMPLETE, I ALSO FULLY UNDERSTAND THAT, IF AT ANY STAGE, IT IS FOUND THAT ANY ATTEMPT HAS BEEN MADE BY ME WILLFULLY TO CONCEAL OR MISREPRESENT TH FACTS, MY CANDIDATURE MAY BE REJECTED AND TERMINATED FROM THE EMPLOYMENT. I UNDERTAKE TO KEEP THE BANK FULLY INFORMED, AS SOON AS POSSIBLE, OF ALL EVENTS, WHICH TAKE PLACE SUBSEQUENT TO MY APPOINTMENT, WHICH ARE RELEVANT TO THE INFORMATION PROVIDED ABOVE

SIGNATURE OF THE APPLICANT